
City of Kelowna

MEMORANDUM

DATE: November 9, 2006
FILE: 4100
TO: City Manager
FROM: Cemetery Manager
RE: Funding for Installation of Lawn Crypts in Section G 7 of the Cemetery

RECOMMENDATION:

THAT Council approve funding of Two Hundred Seventy-Five Thousand Dollars (\$275,000) to install Lawn Crypts in Section G 7 of the Kelowna Memorial Park Cemetery from the Cemetery Replacement Fund R 830;

AND THAT the 2006 Financial Plan be amended to reflect the expenditure and funding changes resulting from the recommendation in the report.

BACKGROUND:

Upon review of our current supply and demand of in-ground burial product it is apparent that we will have limited availability in the near future. In an attempt to provide more product we were going to submit a request in the 2007 budget to install 250 lawn crypts in Section G 7 of the Cemetery. In preparation of the budget request it was discovered that there was a strong possibility that the supply of the lawn crypts were limited due to other significant projects in the Vancouver area. With this knowledge it was felt that we should issue an Invitation to Tender now to secure the supply of lawn crypts to meet public needs.

Two bids were received:

1. Fraser Way Pre-Kast Ltd for \$176,250 plus taxes
2. Wilbert Precast, Inc for \$122,000 plus taxes

The remaining budget will be used to install and rehabilitate the area.

By advancing this project immediately we can take advantage of a very favourable price and ensure product availability.

Dennis Radford, CCE
Cemetery Manager

cc Paul Macklem, CMA, Director of Financial Services
David Graham, Director of Recreation, Parks & Cultural Services
Joe Creron, Parks Manager